

Community Service Recital Instructions/ Directions 2009-2010 (revised)

DEADLINE- Online registration **will close** when the number of entries reaches **15** for each recital.
2 students per teachers only. Due & students' list to be sent **10 days prior** to the recital.

Sunday, September 27th, 2009	4:30 p.m.	The Wellington
Sunday, October 25th, 2009	3:00 p.m.	Freedom Village
Sunday, February 21nd, 2010	3:00 p.m.	Freedom Village
Sunday, April 25nd, 2010	3:00 p.m.	Freedom Village
Sunday, May 16th, 2010	4:30 p.m.	The Wellington

First, the teachers must register themselves to log in the registration site at MTAC OCC BRANCH website www.mtacocc.org , and register students to create your **“Students List.”**

Apply your students at **“Events”**- Community Service Recital Registration section by adding participating students from your online “Student List.”

There are **two** categories: **1. Ensemble**, **2. Solo** it is in the first pull-down menu. **Select one of them before registering.** If the student is performing a piano duet, please make sure to select “Duet” button, and type in the co-performers’ name in “Accompanist” column, then we will make sure a wider bench to be set at the piano. **Again, be careful with pull-down menu.**

If students are performing an **ensemble**, register one of them, and put co-performers’ names and their instruments in the “Accompanist” column.

Type in the title of the piece and the composer’s full name for each entry. Your input here will be printed and shown on the program at recitals. So, please double-check the spelling.

Print out the students’ list off the registration website, and send it with **one check** for the total: **\$5.00 per solo** (\$5.00 per family of siblings) or **\$6.00 per ensemble** made out to MTAC Orange Coast Cities, to:

For The Wellington Recitals - Keiko Ikeda, 85 Matisse Circle, Aliso Viejo, CA 92656
For Freedom Village Recitals – Angela Leu, 27 Coca, Foothill Ranch, CA 92610

We do not accept students’ checks. Teachers’ checks only please.

Apply early to secure placement in the program. It will close when the application gets full, even before the deadline. Without the student list and a check mailed to the chair at least **10 days prior** to the recital, the application will not be processed.

Only 2 students are allowed per teacher and there is a limit of 15 students per recital. This has been changed this year due to the time limit and by considering senior audience’s difficulties in participating long hour events. Only the first 15 applications received will be honored, so **REGISTER EARLY!**

No More Postponed Students Arrangement: The online registration system is set not to accept more than 15 entries per recital. Therefore, if you see the registration site shows, “Application Full”, please wait for the next recital registration to begin later, and apply early.

Program: Students are to perform one piece or movement. There will be no exceptions! Repertoire must be at least 16 measures in length, with a **maximum time of 3 minutes** per piece. Pieces are to be memorized, polished and performance ready. (This is not a venue to “try-out” a piece in front of an audience).

No community service credit will be given if solo music is not memorized.

The teachers who completed the application successfully will receive a map & instruction for your students via e-mail. (Shown below for your information.)

Ushers and Assistants (High School Students):

Three hours of Community Service Credit will be awarded to ushers and assistants. **Contact the chair of each recital via E-mail, with the full name of the student.** They must be studying with the teacher currently, and attending a high school. They are required to dress appropriately as well. Approximately 3-4 ushers will be needed at each recital, and must **arrive 30 minutes prior** to the recital.

PARKING:

The Wellington- Use the visitors parking. If possible, carpooling will be helpful. The recital will be held on the 2nd floor, “Potpourri Room.” Use the elevator to get to 2nd floor.

Freedom Village- **Do not park in the retirement facility parking lot** since parking spaces are for residents and their guests only. Park along the streets near the retirement facility.

PERFORMERS: Performers **MUST** stay for the duration of the recital. Performers are requested to dress as nicely as possible to convey respect for the occasion. Casual attire, jeans, t-shirts and athletic wear are not appropriate. Check MSSL dress code in www.mtac.org.

NOTE: In the best interest of the senior citizens’ health, performers who are sick with cold or flu are requested not to perform and inform their teacher.

CREDITS: **Five hours** of Community Service Credit will be awarded to each **performer**.

Three hours of Community Service Credit will be awarded to **ushers and assistants**.

Ushers & Assistants application: Their teachers must contact the recital chairs (**Keiko Ikeda for The Wellington/Angela Leu for Freedom Village**) at least 1 week before each recital via e-mail. . They are required to dress appropriately as well. Approximately 3-4 ushers will be needed at each recital. **Only one assistant from one teacher will be accepted. Apply early.**

Community Service Recital Etiquette for Performers

(To be given to each student performing for Community Service Recitals)

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DRIVING DIRECTIONS FROM THE 5 FREEWAY:

Maps/Directions are in the following pages, also available at OCC website:

<http://www.mtacocc.org/maps.htm>

The Wellington	24903 Moulton Parkway, Laguna Hills, CA 92653 (949) 334-4121
Freedom Village	23442 El Toro Road, Lake Forest, CA 92630 (949) 472-4700

The **Community Service Recitals** are an extremely popular venue for teacher's students to play their pieces. With a few exceptions, students and teachers are doing a fine job keeping pieces within the time limits (3 minutes max), making sure student pieces are memorized, and having students help out as ushers. Please share the following information with your students before their performance:

Show Up On Time: The instructions online and in the September newsletter clearly state that the performing student should arrive at least 15 minutes prior to his/her performance. (20 to 30 minutes for ushers). If it is a 3:00 p.m. performance, drop off time is 2:45. If the parent is staying (for those children ages 7-9) they must arrive early to find parking outside the facility. Do not expect to park at the facility. If the student arrives past the performance start time, they will not be allowed to play. It is a sign of disrespect to those students who have made the effort to be there on time. Ushers and assistants must arrive 30 min. prior to the recital time.

Canceled Students: If you cancel your student because he/she is sick or is unprepared, you forfeit the place in the recital and all monies paid. Do not assume that we will put your student into the next recital!

Dress Code: The instructions online and in the September newsletter clearly state that the performing student should be dressed in appropriate recital attire. Casual attire, sweatshirts, jeans, mid-drifts, t shirts and athletic wear, and Ugg boots, are not appropriate. Again, this is a sign of disrespect to the audience, and to the other students who made the effort to dress appropriately.

Stay For The Entire Performance: Students are expected to stay for the duration of the performance. We realize that the small children get restless, and we intend to keep the recitals to within one hour. The older students, however, are expected to be examples and stay through the entire recital.

Thank you to all the teachers and students who have followed the guidelines and made these

Freedom Village of Lake Forest

23442 El Toro Road, Lake Forest, CA 92630 (949) 472-4700



Directions:

Exit 5 Fwy at El Toro and go east about 1 mile.
Pass Rockfield, pass Raymond.
Turn Right on Cornelius.
Turn Right into parking lot next to Red Barn.
Park, but don't face stores.
Walk across street to Freedom Village.

Parking Instruction:

Do not park in the retirement facility parking lot since parking spaces are for residents and their guests only.

Link to Google Map:

http://maps.google.com/maps?rlz=com.microsoft.en-us:IE-SearchBox&ie=UTF-8&oe=UTF-8&sourceid=ie7&rlz=117ADBS&q=23442+El+Toro+Road,+Lake+Forest,+CA&um=1&sa=X&oi=geocode_result&resnum=1&ct=image

DEAR PARENTS:

Please always escort your children from/to your car/the building to protect them away from any accidents or incidents.